FREIGHT LABELING MADE SIMPLE

At Estes, we are committed to getting your freight where it needs to go, when it needs to get there. And accurately <u>labeling your freight</u> is one of the best ways to ensure your shipment gets from its origin to its destination without delays.



Required details to include on your shipping labels:

PRO number - Used to track your shipment, usually 10 digits long

>> Consignee address – Include street, city, state, and zip code

» Time Critical Guaranteed service (if applicable)

And if you are shipping multiple handling units, please write the quantity on each unit's shipping label, such as 1 of 2 and 2 of 2.

Note: Including a **reference number** like a Shipment ID, BOL, or PO number can also help us move your freight more efficiently.

Where to place your shipping labels:

- >> On the sides and top of your freight Ensures quick visibility from multiple angles, especially if stacked
- >> On the inside and outside of the pallet wrap Outer label allows for easy scanning, while the inner label ensures freight details remain visible, even if the wrap should get torn or ripped in transit





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For <u>My Estes</u> account users, we make it easy to print shipping labels with all the required freight details!

How to print shipping labels in My Estes:

- » After submitting your BOL, select the Print Shipping Labels option on the confirmation screen
- » Choose your preferred label size and enter your label quantity
- » View your shipping label, check that the details are correct, and then select print



Not a My Estes user yet? Take advantage of all our time-saving shipping tools by <u>signing up</u> for a free My Estes account today!

At Estes, going the extra mile isn't just what we do-it's who we are